

Graduate Student Annual Report
Department of Food Science and Human Nutrition
College of Agriculture and Natural Resources
Michigan State University

Plan B Master's Student

Annual Report must be submitted by January 31st

Name

Student PID Number

Portion Completed by the Student

Academic Progress

A copy of the current program of study should be attached to this report.

Date of entrance into program* _____ Anticipated completion date _____

*If admitted under provisional status, date provisional status removed: _____

Date or anticipated date of certifying exam or evaluation: _____

Are all program requirements completed? _____ Yes _____ No

If no, what requirements remain?

Guidance Committee (List your major advisor(s) first)

Guidance Committee	Department	Phone Number	Email

Most recent contact with the guidance committee/academic advisor: _____

Current GPA: _____ Number of credits below 3.0: _____

Portion Completed by Guidance Committee

Academic Performance

Guidance Committee _____

Has the student made acceptable progress during the evaluation period? Please comment below.

Guidance Committee _____

Has the student made acceptable progress during the evaluation period? Please comment below.

Portion Completed by the Major Professor _____

Academic Performance

1. Has the student made acceptable progress during the evaluation period? Please comment below.

2. Please comment on the overall academic performance of the student, including teaching experiences, if applicable.

Professional Performance and Potential

The student should attach the following information:

1. Professional goal statement for the year (noting both academic and career goals)
2. Goal statement for the next year
3. Vitae including
 - Presentations at professional conferences or meetings
 - Service to the department/school/college, if any
 - Any publications for lay or professional audiences
 - Participation with faculty on research projects or similar endeavors
 - Participation with faculty on community projects, workshops or other outreach efforts
4. Other

Comment briefly on your progress in achieving your academic goals during the past year. Note areas in which you are experiencing any difficulty.

Comment briefly on your progress toward achieving your career goals during the past year. If you feel you are not making progress, explain why. Include perceived departmental/school obstacles that hinder your program.

Student Your signature below indicates that you have discussed the contents of this progress report with your major professor.

Student _____ Date _____

**Academic Advisor/
Program Director** Your signature below indicates that you have discussed the contents of this progress report with the student.

Academic Advisor _____ Date _____

Director of Graduate Studies _____ Date _____